

MINUTES of the **MEETING** of the **ERIE COUNTY WATER AUTHORITY** held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 21st day of December, 2017.

PRESENT: **Robert Anderson, Chairman**
Jerome D. Schad, Vice Chairman
Karl J. Simmeth, Jr., Treasurer
Joseph T. Burns, Secretary to the Authority
Earl Jann, Executive Director
Terrence McCracken, Deputy Administrative Director
Russell Stoll, Executive Engineer
Paul Riester, Director of Administration
Karen Prendergast, Comptroller
Daniel NeMoyer, Director of Human Resources
Jacqueline Mattina, Deputy Associate Attorney
Darlene Sikorski-Petritz, Deputy Associate Attorney
Richard Planavsky, Chief Business Officer Manager/Budget Director
John Mogavero, Chemist/Chief WTPO
Paul Whittam, Director of Water Quality

ATTENDEES: **Sean Dwyer**
Mike Wymer
Gerald Summe
Jeff Coulson
Craig Yokopenic
John Jennings

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Simmeth seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on November 30, 2017.

III. - APPROVAL OF MINUTES

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on November 30, 2017.

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**
- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached not to exceed the amount of \$6,033,163.12 and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

Item 1

CPO1562

Erie County Water Authority
 Purchasing System
 Master Purchase Order Board Approval Report
 December 21, 2017 List No: 2017-51

Run Date 12/19/2017
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Item No.	Master P/O Number	Description and Vendor	Date	Amount
1	2017023	INSPECTION OF AUTOMOTIVE LIFTS ECWA MECHANICS SHOP JOHN PERCY SERVICES, LLC Effective 11/01/2017 Thru 1/01/2019	12/18/2017	710.00
2	2017024	ONCALL MAINTENANCE AND REPAIR OF LIFTS ECWA MECHANICS SHOP JOHN PERCY SERVICES, LLC Effective 11/01/2017 Thru 1/01/2019	12/18/2017	225.00
3	2018001	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2018 Thru 12/31/2018	12/18/2017	300,000.00
4	5185-18	ERIE CO. DPW, UTILITY PURCHASED 2018 ST PT, VDW, CONTROL ERIE COUNTY DEPT OF PUBLIC (NATIONALGRID) Effective 1/01/2018 Thru 12/31/2018	12/18/2017	4,000,000.00 ERIE COUNTY CONTRACT
5	8042-17 Amen # 1	NYS DEFERRED COMPENSATION PLAN - 2017 ADDITIONAL FUNDS NEEDED NYS DEFERRED COMPENSATION PLAN * Amount reflects new MPO limit	12/13/2017	850,000.00
6	8042-18 Amen # 1	NYS DEFERRED COMPENSATION PLAN - 2018 INCREASE DUE TO INCREASE NEEDED FOR 2017 NYS DEFERRED COMPENSATION PLAN	12/13/2017	75,000.00
7	8524-15 Amen # 1	GROUND IMPROVEMENTS AND MAINTENANCE ADDITIONAL FUNDS & TIME EXTENSION NYS INDUSTRIES FOR (COLUMBIA CIRCLE DR) * Amount reflects new MPO limit * New MPO thru effective date: 12/31/2017 (Original 11/15/2017)	12/11/2017	807,228.12

Report Totals: 7 6,033,163.12 **

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

Item 2

CPO2562

Erie County Water Authority
 Purchasing System Board Approval Report
 December 21, 2017 List No: 2017-51

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Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0255-18	13	AUTO AND TRUCK DEALER REPAIRS -JOE BASIL ECWA JOE BASIL CHEVROLET INC Effective 2/01/2017 Thru 1/31/2018	12/18/2017	143.28
				ERIE COUNTY CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			20,000.00 1,734.92 18,265.08		
1.2	0347-17	8	PATCHING MATERIAL VARIOUS REPAIRS- LINE MAINTENANCE COUNTY LINE STONE CO INC Effective 4/01/2017 Thru 3/31/2018	12/18/2017	7,481.64
				ERIE COUNTY CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			100,000.00 47,882.44 52,117.56		
1.3	0347-17STO	11	CRUSHED STONE VARIOUS REPAIRS - LINE MAINTENANCE COUNTY LINE STONE CO INC Effective 4/01/2017 Thru 3/31/2018	12/18/2017	19,093.86
				ERIE COUNTY CONTRACT	
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			325,000.00 177,067.83 147,932.17		
1.4	0520-17	14	DIVAL SAFETY SHOES ERIE COUNTY WATER AUTHORITY DIVAL SAFETY EQUIPMENT INC Effective 4/01/2017 Thru 3/31/2018	12/18/2017	150.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			6,000.00 3,475.00 2,525.00		
1.5	0520-17	15	DIVAL SAFETY SHOES ERIE COUNTY WATER AUTHORITY DIVAL SAFETY EQUIPMENT INC Effective 4/01/2017 Thru 3/31/2018	12/18/2017	100.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			6,000.00 3,575.00 2,425.00		
1.6	0609-EE6	4	CONT-EE-006 - SERVICES ENDING 12/02/17 ENG DEPT - GEOGRAPHIC INFORMATION SYSTEM CONSULTANT ECOLOGY AND ENVIRONMENT INC Effective 5/25/2017 Thru 4/30/2020	12/18/2017	16,935.79
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			250,000.00 50,978.29 199,021.71		

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Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.7	1053-16CL	58	LIQUID CHLORINE STURGEON PT. JCI JONES CHEMICALS (CALEDONIA NY) Effective 1/01/2016 Thru 4/30/2018	12/08/17 12/18/2017	5,290.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			370,300.00 266,087.00 104,213.00		
1.8	1214-16	132	WATER MAIN MATERIALS CONT. ECWA LOCK CITY SUPPLY INC Effective 1/01/2016 Thru 12/31/2017	12/18/2017	184.90
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			600,000.00 577,191.64 22,808.36		
1.9	1401-17	48	NFG GAS PURCHASED - 2017 ECWA NATIONAL FUEL Effective 1/01/2017 Thru 12/31/2017	12/18/2017	174.97
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			150,000.00 48,892.59 101,107.41		
1.10	1401-17FAC	12	NATURAL GAS SUPPLY SERVICE CENTER, STURGEON PT & VDW PLANTS NATIONAL FUEL Effective 1/01/2017 Thru 12/31/2017	12/18/2017	5,162.23
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			100,000.00 75,618.47 24,381.53		
1.11	1407-17	50	NYSEG POWER PURCHASED - 2017 ECWA NYSEG Effective 1/01/2017 Thru 12/31/2017	12/18/2017	5,414.26
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			330,000.00 294,489.67 35,510.33		
1.12	1411-17	56	ELLICOTT SQUARE 100 MB ACCESS-DEC.2017 ECWA VERIZON BUSINESS Effective 1/01/2017 Thru 12/31/2017	12/18/2017	1,562.95
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			126,000.00 73,118.84 52,881.16		

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.13	1411-17	57	ELLICOTT SQUARE PORT-DECEMBER 2017 ECWA VERIZON BUSINESS Effective 1/01/2017 Thru 12/31/2017	12/18/2017	3,253.25
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			126,000.00 76,372.09 49,627.91		
1.14	1411-17	58	MISC. SUMMARY INVOICES REC'D 12/14/17 ECWA VERIZON (P O BOX 15124) Effective 1/01/2017 Thru 12/31/2017	12/18/2017	912.22
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			126,000.00 77,284.31 48,715.69		
1.15	1415-17	48	NATIONAL GRID POWER PURCHASED - 2017 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2017 Thru 12/31/2017	12/18/2017	18.20
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000,000.00 720,127.77 279,872.23		
1.16	1415-17	49	NATIONAL GRID POWER PURCHASED - 2017 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2017 Thru 12/31/2017	12/18/2017	47,428.24
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000,000.00 767,556.01 232,443.99		
1.17	1415-17	50	NATIONAL GRID POWER PURCHASED - 2017 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2017 Thru 12/31/2017	12/18/2017	2,834.47
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			1,000,000.00 770,390.48 229,609.52		
1.18	1580-17	9	POSTAGE PERMIT FOR 2017 #04437-001 ECWA POSTMASTER BUFFALO NEW YORK (4437) Effective 1/01/2017 Thru 12/31/2017	12/18/2017	6,089.62
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			60,000.00 40,732.48 19,267.52		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.19	2016039	3	BOOTS ALL AUTHORITY EMPLOYEES DIVAL SAFETY EQUIPMENT INC Effective 11/01/2016 Thru 10/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,950.00 715.50 9,234.50	12/18/2017	159.00
1.20	2016044	12	LEGAL SERVICES ECWA PHILLIPS LYTTLE, LLP Effective 11/28/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 165,000.00 143,887.54 21,112.46	12/18/2017	3,083.50
1.21	2017004	43	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 313,000.00 187,132.35 125,867.65	12/18/2017	4,162.75
1.22	2017004	44	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 313,000.00 187,587.35 125,412.65	12/18/2017	455.00
1.23	2017005	102	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,999.00 5,922.43 4,076.57	12/18/2017 NONE	70.87
1.24	2017005	103	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,999.00 5,958.38 4,040.62	12/18/2017 NONE	35.95

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.25	2017005	104	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,999.00 5,966.38 4,032.62	12/18/2017 NONE	8.00
1.26	2017005	105	AUTO PARTS - ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 1/01/2017 Thru 12/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 9,999.00 6,005.58 3,993.42	12/18/2017 NONE	39.20
1.27	2017011	23	GOODYEAR TIRES VARIOUS ECWA VEHICLES GOODYEAR SERVICE STORES (TRANSIT RD.) Effective 5/16/2017 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 28,000.00 21,401.06 6,598.94	12/18/2017 NEW YORK STATE CONTRACT	657.30
1.28	2017011	24	GOODYEAR TIRES VARIOUS ECWA VEHICLES GOODYEAR SERVICE STORES (TRANSIT RD.) Effective 5/16/2017 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 28,000.00 22,749.82 5,250.18	12/18/2017 NEW YORK STATE CONTRACT	1,348.76
1.29	2200-17	4	MAINT XEROX COPY MACHINE NOV ELLICOTT SQUARE XEROX CORPORATION (ROCHESTER) Effective 8/15/2017 Thru 8/14/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,000.00 67.51 932.49	12/18/2017 NEW YORK STATE CONTRACT	17.23
1.30	2472-14	37	CONSULTING SERVICES THROUGH 10/31/17 OPERATIONS AND MAINTENANCE EMA INC Effective 10/01/2014 Thru 3/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 3,652,798.00 3,178,071.31 474,726.69	12/18/2017 CONSULTANT	92,652.02

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.31	2604-15UNI	554	TOWEL, UNIFORM SERVICE 12-04-17 ECWA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 69,155.76 15,844.24	12/18/2017 NONE	246.48
1.32	2604-15UNI	558	UNIFORM SERVICE 12/06/17 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 69,675.88 15,324.12	12/18/2017 NONE	82.72
1.33	2604-15UNI	559	UNIFORM SERVICE 12/13/17 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 69,758.60 15,241.40	12/18/2017 NONE	82.72
1.34	2604-15UNI	560	TOWEL, UNIFORM SERVICE 12/12/2017 VDW CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 85,000.00 69,867.11 15,132.89	12/18/2017 NONE	108.51
1.35	2714-19	35	202-128811001-001 ES PRI AND PTOP ECWA TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2017 Thru 8/15/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 300,000.00 44,015.48 255,984.52	12/18/2017 NEW YORK STATE CONTRACT	546.18
1.36	3919-17	4	VILLIAGE OF BLASDELL SURCHARGE 2017 CUSTOMER SERVICE AND BILLING VILLAGE OF BLASDELL Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 350,000.00 245,290.04 104,709.96	12/18/2017	65,152.43

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.37	4121-16	85	WATER MAIN MATERIALS CONT. ECWA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 220,000.00 97,464.74 122,535.26	12/18/2017	1,007.50
1.38	4121-16	86	WATER MAIN MATERIALS CONT. ECWA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2016 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 220,000.00 98,221.82 121,778.18	12/18/2017	757.08
1.39	4908-16	61	REPAIRS AND PARTS - CATERPILLAR MAINTENANCE AND REPAIR OF VEHICLES MILTON CAT Effective 4/01/2016 Thru 5/18/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 50,000.00 28,963.23 21,036.77	12/18/2017 NONE	391.04
1.40	4988-17	18	SAF-GARD SHOES ERIE COUNTY WATER AUTHORITY SAF-GARD SAFETY SHOE COMPANY Effective 4/01/2017 Thru 3/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 15,000.00 7,884.85 7,115.15	12/18/2017	809.98
1.41	5822-17	15	COLILERT IDEXX MEDIA/EQUIPMENT 2016 VAN DE WATER IDEXX DISTRIBUTION INC Effective 2/01/2017 Thru 1/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 90,000.00 89,792.08 207.92	12/18/2017	42.73
1.42	5822-17	16	COLILERT IDEXX MEDIA/EQUIPMENT 2016 STURGEON POINT IDEXX DISTRIBUTION INC Effective 2/01/2017 Thru 1/31/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 90,000.00 89,834.81 165.19	12/18/2017	42.73

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.43	5905-16	129	RECORDS MANAGEMENT SERV ECWA RECORDS MANAGEMENT(2007-2015) IRON MOUNTAIN RECORDS MANAGEMENT Effective 1/01/2017 Thru 12/31/2017	12/18/2017 CONSULTANT	1,326.97
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			180,000.00 124,002.41 55,997.59		
1.44	5933-16	13	PROFESSIONAL SERVICES AGREEMENT ECWA IVR TECHNOLOGY Effective 8/03/2016 Thru 7/31/2018	12/18/2017	3,942.39
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			90,667.00 52,971.67 37,695.33		
1.45	5933-16	14	PROFESSIONAL SERVICES AGREEMENT ECWA IVR TECHNOLOGY Effective 8/03/2016 Thru 7/31/2018	12/18/2017	4,061.86
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			90,667.00 57,033.53 33,633.47		
1.46	6209-17	33	POLYALUMINUM CHLORIDE COAGULANT ST. POINT & VDW PLANTS KEMIRA WATER SOLUTIONS INC Effective 7/01/2017 Thru 6/30/2019	12/12/17 12/18/2017	4,328.22
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			683,673.97 151,610.46 532,063.51		
1.47	6209-17	34	POLYALUMINUM CHLORIDE COAGULANT ST. POINT KEMIRA WATER SOLUTIONS INC Effective 7/01/2017 Thru 6/30/2019	12/14/17 12/18/2017	4,330.08
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			683,673.97 155,940.54 527,733.43		
1.48	6449-17	163	GROUP 00400674 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017	12/01/17 - 12/03/17 12/18/2017	20,407.93
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			5,000,000.00 4,427,411.70 572,588.30		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.49	6449-17	165	BCBS MONTHLY PREMIUM - DECEMBER 2017 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000,000.00 4,485,565.92 514,434.08	12/18/2017	21,360.72
1.50	6449-17	166	GROUP DT-5541 & DT-5542 INV #ECWAD120217 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000,000.00 4,485,738.92 514,261.08	12/18/2017	173.00
1.51	6449-17	167	GROUP DT-5541 & DT-5542 INV #ECWAD113017 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000,000.00 4,487,603.52 512,396.48	12/18/2017	1,864.60
1.52	6449-17	169	GROUP DT-5541 & DT-5542 INV #ECWAD120917 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000,000.00 4,528,909.08 471,090.92	12/18/2017	1,458.00
1.53	6449-17	170	GROUP DT-5541 GHI DENTAL DECEMBER 2017 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000,000.00 4,529,562.55 470,437.45	12/18/2017	653.47
1.54	6449-17	171	GROUP DT-5542 GHI DENTAL DECEMBER 2017 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 5,000,000.00 4,529,827.82 470,172.18	12/18/2017	265.27

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.55	6566-17	12	SUN LIFE FINANCIAL - DECEMBER 2017 ECWA SUN LIFE FINANCIAL Effective 1/01/2017 Thru 12/31/2017	12/18/2017	5,866.22
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			72,000.00 68,246.44 3,753.56		
1.56	6645-17	1	MAINTENANCE CONTRACT-HVAC EQUIP STP CONTROL ROOM AC NOT WORKING MOLLENBERG - BETZ INC Effective 7/01/2017 Thru 6/30/2019	12/18/2017	1,135.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			509,100.00 1,135.50 507,964.50		
1.57	6645-17	2	MAINTENANCE CONTRACT-HVAC EQUIP STP MAU # 5 REPAIR MOLLENBERG - BETZ INC Effective 7/01/2017 Thru 6/30/2019	12/18/2017	267.90
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			509,100.00 1,403.40 507,696.60		
1.58	6645-17	8	MAINTENANCE CONTRACT-HVAC EQUIP HARRIS HILL FAN BELT REPAIR MOLLENBERG - BETZ INC Effective 7/01/2017 Thru 6/30/2019	12/18/2017	51.24
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			509,100.00 4,443.19 504,656.81		
1.59	6666-18	110	DISPOSAL OF MATERIALS - ECWA PROPERTIES ECWA VDW TWO 4CY CONTAINERS MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 4/30/2018	12/18/2017 CONTRACTOR	197.80
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			142,066.00 91,140.62 50,925.38		
1.60	6666-18	111	DISPOSAL OF MATERIALS - ECWA PROPERTIES ECWA SC CARDBOARD MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 4/30/2018	12/18/2017 CONTRACTOR	64.50
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			142,066.00 91,205.12 50,860.88		

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.61	6666-18	112	DISPOSAL OF MATERIALS - ECWA PROPERTIES ECWA 8CY FRONTLIFT SERVICE CENTER MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 4/30/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 142,066.00 91,566.32 50,499.68	12/18/2017 CONTRACTOR	361.20
1.62	6666-18	113	DISPOSAL OF MATERIALS - ECWA PROPERTIES WINDOM PUMP STATION MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 4/30/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 142,066.00 91,611.32 50,454.68	12/18/2017 CONTRACTOR	45.00
1.63	6666-18	114	DISPOSAL OF MATERIALS - ECWA PROPERTIES ECWA MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 4/30/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 142,066.00 91,618.32 50,447.68	12/18/2017 CONTRACTOR	7.00
1.64	6666-18	115	DISPOSAL OF MATERIALS - ECWA PROPERTIES VDW 10/2,4,5,13,16,20,25,26,11/3,20,22, MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 4/30/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 142,066.00 97,251.27 44,814.73	12/18/2017 CONTRACTOR	5,632.95
1.65	6666-18	116	DISPOSAL OF MATERIALS - ECWA PROPERTIES ECWA 8CY FRONTLIFT STP MODERN DISPOSAL SERVICES INC Effective 5/01/2016 Thru 4/30/2018 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 142,066.00 98,874.87 43,191.13	12/18/2017 CONTRACTOR	1,623.60
1.66	6966-17	12	MICROSOFT AZURE CLOUD SERVICES DATA PROCESSING MICROSOFT AZURE Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 72,000.00 47,406.73 24,593.27	12/18/2017	3,830.45

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Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.67	7133-17	96	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018	12/18/2017	251.40
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			40,000.00 20,187.63 19,812.37		
1.68	7133-17	98	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018	12/18/2017	231.36
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			40,000.00 20,501.46 19,498.54		
1.69	7133-17	99	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018	12/18/2017	110.40
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			40,000.00 20,611.86 19,388.14		
1.70	7133-17	100	TRUCK REPAIRS AND PARTS - INTERNATIONAL MAINTENANCE AND REPAIR OF VEHICLES REGIONAL INTERNATIONAL - BUFFALO Effective 2/01/2017 Thru 1/31/2018	12/18/2017	1,043.93
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			40,000.00 21,655.79 18,344.21		
1.71	7286-17	1	EMERGENCY WATERMAIN REPAIR ECWA SERVICE AREA RUSSO DEVELOPMENT INC Effective 8/01/2017 Thru 12/31/2019	12/18/2017	43,422.12
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			2,273,670.00 43,422.12 2,230,247.88		
1.72	7962-16	30	WATER MAIN MATERIALS CONT. ECWA CORE & MAIN Effective 1/01/2016 Thru 12/31/2017	12/18/2017	2,034.00
			<u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u>		
			200,000.00 161,706.24 38,293.76		

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.73	8128-17	51	POSTAGE 2017 12/06/17 - 12/12/17 ECWA THE UNITED STATES POSTAL SERV (MATRIX) Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 400,000.00 312,121.35 87,878.65	12/18/2017	2,377.23
1.74	8128-17	52	ELEC POSTAGE MACHINE @ S/CTR ECWA THE UNITED STATES POSTAL SERVICE (S/CTR) Effective 1/01/2017 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 400,000.00 314,121.35 85,878.65	12/18/2017	2,000.00
1.75	8524-15	24	GROUND IMPROVEMENTS AND MAINTENANCE ECWA - ALL PROPERTIES FOR OCT 2017 NYS INDUSTRIES FOR (COLUMBIA CIRCLE DR) Effective 4/01/2015 Thru 12/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 807,228.12 759,671.11 47,557.01	12/18/2017	28,207.61
1.76	8612-16	23	CONTRACTING WORK/PAINTING/WELDING SERVICE CENTER WORK DOCK SAFETY CHAINS C R M CONTRACTING INC Effective 11/01/2016 Thru 10/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 473,400.00 113,635.34 359,764.66	12/18/2017 CONTRACTOR	3,666.66
1.77	8612-16	24	CONTRACTING WORK/PAINTING/WELDING FENCE REPAIR AT STP C R M CONTRACTING INC Effective 11/01/2016 Thru 10/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 473,400.00 118,090.13 355,309.87	12/18/2017 CONTRACTOR	4,454.79
1.78	8612-16	25	CONTRACTING WORK/PAINTING/WELDING EAST CHURCH TANK CHLORINATION C R M CONTRACTING INC Effective 11/01/2016 Thru 10/31/2019 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 473,400.00 119,675.44 353,724.56	12/18/2017 CONTRACTOR	1,585.31

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Section: 1 Master P/O Releases

<u>Item No.</u>	<u>Master P/O Number</u>	<u>Rel No.</u>	<u>Description and Vendor</u>	<u>Date</u>	<u>Amount</u>
1.79	8631-17	8	CSEA EMPLOYEE BENEFIT FUND DECEMBER 2017 ECWA CSEA EMPLOYEE BENEFIT FUND Effective 5/01/2017 Thru 4/30/2021	12/18/2017	10,387.78
			<u>Master P/O Amt</u>	<u>Total Releases</u>	<u>Open Amount</u>
			465,000.00	80,343.29	384,656.71
Total Master P/O Releases:					<u>79</u> <u>477,218.02</u>

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Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	BS17-00037	LIMITORQUE TRANSITION KITS VDW WATER TREATMENT PLANT FCX PERFORMANCE - NCI	12/18/2017	14,326.00
2.2	CAM117-065	EYE WASH COMPRESSOR PORTABLE EYE WASH STATIONS GRAINGER (BUFFALO)	12/18/2017	886.80 NEW YORK STATE CONTRACT
2.3	CAM117-066	ANNUAL REPLACEMENT OF CLOTHS VDW WASTE WATER PLANT MICRONICS INC - Amesbury Ma	12/18/2017	7,080.00
2.4	CAM117-067	ROCK SALT ROAD & WALKWAYS CHEMICAL DISTRIBUTORS INC	12/18/2017	171.50 ERIE COUNTY CONTRACT
2.5	CAM117-070	BELTS FOR HV-10 RAW WATER POOLEY, INC.	12/18/2017	37.36
2.6	CLS17-0021	LAMPS FOR O/L UV VAN DE WATER / STURGEON PT. REAL TECH INC	12/18/2017	417.00 NONE
2.7	GJM17-0083	GPS UNITS CONTROL CITIBANK	12/18/2017	283.26
2.8	GJM17-0085	NEW VEHICLES VARIOUS DEPARTMENTS VAN BORTEL FORD INC	12/18/2017	182,388.56 NEW YORK STATE CONTRACT
2.9	JAT17-0048	CUSTOMER OVERPAYMENT CUSTOMER SERVICE JUD R. PAYNE	12/18/2017	4,769.82
2.10	JJK217-003	OVERLOAD HEATERS FOR STARTER VDW HOLDING TANK MIXER WESCO (CHEEKTOWAGA)	12/18/2017	123.16

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.11	JJM17-0051	SURFACE SCATTER TURBIDIMETER VAN DE WATER HACH COMPANY	12/18/2017	10,751.48 NEW YORK STATE CONTRACT
2.12	JMW17-0277	PRO CITY KIT OPERATING NUTS ECWA BAIN ENTERPRISES LLC	12/18/2017	5,100.00
2.13	JMW17-0279	HYDRANT PARTS KENNEDY K-11 REPAIR OF HYDRANTS EXPANDED SUPPLY PRODUCTS	12/18/2017	715.50
2.14	JMW17-0280	WINTER GEAR STORES PERSONNEL DIVAL SAFETY EQUIPMENT INC	12/18/2017	108.00
2.15	JMW17-0282	WATER MAIN MATERIALS ECWA CORE & MAIN	12/18/2017	1,158.70
2.16	JMW17-0283	STONE FOR STURGEON POINT REPAIR VARIOUS REPAIRS - LINE MAINTENANCE COUNTY LINE STONE CO INC	12/18/2017	7,208.81 ERIE COUNTY CONTRACT
2.17	JMW17-0289	MISCELLANEOUS TOOLS LINE MAINTENANCE GRAINGER (BUFFALO)	12/18/2017	617.22 NEW YORK STATE CONTRACT
2.18	JPP17-0012	FERRULE CRIMPER AND CRIMPS HAND TOOLS, PANEL WIRING GRAYBAR ELECTRIC CO (CHEEKTOWAGA)	12/18/2017	1,001.35
2.19	LJM17-0177	NAVY FLEECE PLANTS DIVAL SAFETY EQUIPMENT INC	12/18/2017	823.00
2.20	LJM17-0178	DIGITAL MULTIMETER VARIOUS LOCATIONS LOWES COMPANIES INC	12/18/2017	27.09

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Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.21	LJM17-0180	3M VERSAFLO PAPER LINE MAINTENANCE DIVAL SAFETY EQUIPMENT INC	12/18/2017	6,474.25
2.22	LJM17-0183	NEW VEHICLES KENWORTH LINE TRUCK V083 LINE MAINTENANCE KENWORTH OF BUFFALO NY INC	12/18/2017	116,566.44 NEW YORK STATE CONTRACT
2.23	LJM17-0184	E. C. HEALTH DEPT. APPLICATION FEE ENG/DESIGN PLAN APPROVAL COMMISSIONER OF FINANCE (ROOM 931)	12/18/2017 NONE	226.00
2.24	MED17-0001	SERVICE CENTER MAIL MACHINE MAINTENANCE SERVICE CENTER INFORMATION SERVICES LINEAGE	12/18/2017 NEW YORK STATE CONTRACT	171.00
2.25	PDM17-0209	ULTRASONIC FLOW METER RENTAL 42" MAIN REPAIR PERTECH	12/18/2017	2,970.00
2.26	PDM17-0210	STEEL FOR VDW SWITCHGEAR VAN DE WATER STANLEY STEEL SERVICE CORPORATION	12/18/2017	24.65
2.27	PDM17-0211	SEALING TAPE STP RAW WATER SCREENS SEALING DEVICES INC	12/18/2017	159.90
2.28	PDM17-0212	CHAIN SAW REPAIR REPAIRS TO SOLO CHAIN SAW FOX EQUIPMENT CORPORATION	12/18/2017	72.00
2.29	PDM17-0213	WELDING SUPPLIES MAINTENANCE PRAXAIR DISTRIBUTION INC	12/18/2017	37.14
2.30	RFB17-0122	HARDWARE SUPPLIES NOV 2017 STURGEON POINT EVANS ACE HARDWARE & BLDG SUPPLIES INC	12/18/2017	241.83

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Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.31	RFB17-0123	STRANCO PUMP MOTOR REPAIR STURGEON POINT VOLLAND ELECTRIC EQUIPMENT CORP	12/18/2017	420.00 ERIE COUNTY CONTRACT
2.32	RFB17-0124	PVC FITTINGS AND VALVES STURGEON POINT GRAINGER (BUFFALO)	12/18/2017	4,510.04 NEW YORK STATE CONTRACT
2.33	RFB17-0126	FUEL PUMP STURGEON POINT W W GRAINGER INC (PALATINE)	12/18/2017	577.36 NEW YORK STATE CONTRACT
2.34	RFB17-0129	GREASE STURGEON POINT GRAINGER (BUFFALO)	12/18/2017	219.30 NEW YORK STATE CONTRACT
2.35	SDB17-0244	VEHICLE PARTS LINE MAINT ADMAR SUPPLY CO., INC.	12/18/2017	24.18
2.36	SDB17-0245	VEHICLE PARTS/SUPPLIES LINE MAINT NU-WAY AUTO PARTS - BUFFALO	12/18/2017	81.90
2.37	SDB17-0247	INTERIOR DETAILING LINE MAINT DELTA SONIC DETAIL SHOP (WALDEN AVE)	12/18/2017	45.99
2.38	SDB17-0250	SOLVENT MAINTENANCE GARAGE UNITED LABORATORIES, INC.	12/18/2017	201.00
2.39	SDB17-0251	VEHICLE SUPPLIES/PARTS LINE MAINT FERRY INC	12/18/2017	79.79
2.40	SDB17-0257	VEHICLE PARTS/SUPPLIES LINE MAINT NU-WAY AUTO PARTS - BUFFALO	12/18/2017	54.90
Total Purchase Orders:			40	371,152.28

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Section: 3 Purchase Order Amendments

Item No.	Purchase Order No.	Rel No.	Description, Vendor and Amendment Reason	Date	Amendment Amount	
3.1	CAM117-052		CHLORINE PARTS STURGEON POINT & VDW PERTECH SHIPPING AND HANDLING	12/15/2017	335.43	
			<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>	
			29,705.00	335.43	30,040.43	

3.2	LJM17-0168		1095-C FORMS ACCOUNTING CITIBANK ADDITIONAL COST	12/14/2017	.58	
			<u>Orig P/O Amt</u>	<u>Amendments</u>	<u>Total P/O Amt</u>	
			83.15	.58	83.73	

Total Purchase Order Amendments:					2	336.01

Report Totals: 121 848,706.31 **
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VI. - UNFINISHED BUSINESS (NONE)

VII. - NEW BUSINESS (RESOLUTIONS 3-22)

ITEM 3 - AUTHORIZATION TO AMEND THE AUTHORITY'S CAREER AND SALARY PLAN FOR BI-WEEKLY EMPLOYEES NOT ELIGIBLE FOR MEMBERSHIP IN A COLLECTIVE BARGAINING UNIT

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, The Erie County Water Authority (the "Authority") has periodically adopted resolutions establishing a Career and Salary Plan which plan has been amended by resolution of the Authority from time to time; and

WHEREAS, Certain employees of the Authority are represented for the purpose of collective bargaining by AFSCME Local 930 and CSEA Local 1000 (CSEA); and

WHEREAS, Certain bi-weekly employees of the Authority not included in either of the two bargaining units within the Authority are referred to as "Managerial/ Confidential" employees; and

WHEREAS, After negotiations between the Authority and CSEA Local 1000 said parties entered into a Collective Bargaining Agreement for the period of April 1, 2017 through March 31, 2022; and

WHEREAS, As part of these negotiations it was agreed that due to the nature of the duties of the Assistant Business Office Manager it was in the best interest of the Authority to remove this title from CSEA's wage scale and be placed in the "Managerial/ Confidential" Unit's wage scale as a salary grade 16E; and

WHEREAS, The positions of Deputy Administrative Director and Secretary to the Authority/Personnel Director have received added and additional responsibilities and duties in recent months; and

WHEREAS, The Authority deems it advisable to provide for all "Managerial/ Confidential" employees that are not covered under separate contract a salary increase of 3%;

NOW, THEREFORE, BE IT RESOLVED:

That the title of Assistant Business Office Manager be placed in the "Managerial/ Confidential" Unit's wage scale as a salary grade 16E; and be it further

RESOLVED: That the titles of Deputy Administrative Director and Secretary to the Authority/Personnel Director be placed in the "Managerial/Confidential" Unit's wage scale as a salary grade 36E; and be it further

RESOLVED: That the Authority's Career and Salary Plan is amended providing the abovementioned salary increase of 3.0% for all "Managerial/Confidential" employees that are not covered under separate contract effective January 1, 2018.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

ITEM 4 - SALARY INCREMENTS - JANUARY 1, 2018

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, The Erie County Water Authority adopted a Career and Salary Plan for its employees, which, among other things, provides a five-step wage and salary increment schedule; said increments shall be granted after due consideration of merit and quality of individual performance; and

WHEREAS, The compensation for each increment shall be as specified in the salary schedules for each specific salary grade; and

WHEREAS, Satisfactory evaluations have been presented to the Board for the employees listed on the attached sheet recommending increments;

NOW, THEREFORE, BE IT RESOLVED:

That the awarding of salary increments to the employees listed on the attached sheet in their respective salary grades and to the steps listed on their increment anniversary, namely January 1, 2018 is hereby approved; and be it further

RESOLVED: That the Comptroller is hereby directed to pay said increments in accordance with the amendment to the Career and Salary Plan herein described.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

SALARY STEP INCREMENTS - JANUARY 2018

EMP NO	LAST NAME	FIRST NAME	TITLE	UNION CODE	GRADE	CURRENT STEP	NEW STEP
25	Catanzaro	John	Crew Chief (ECWA)	C	22F	4	5
74	Gabbey, Jr.	Thomas	Crew Chief (ECWA)	C	22F	A	B
110	Mattison	John	Instrumentation Electrical & Electronic Technician	C	26	2	3
115	Popek	Karl	Control Operator	A	6B	3	4
125	Chestnut	Donna	Planner - Geographic Information System	C	13	1	2
126	Slowik	Leah	Account Clerk	C	05	1	2
127	Carius	Randy	Water Treatment Plant Operator	A	6B	2	3
128	Wilson	Timothy	Water Treatment Plant Operator	A	6B	2	3
129	Fleming	Sherry	Account Clerk	C	05	1	2
131	Papisz	Adam	Meter Service Worker	A	4B	1	2
132	Lufkin	Kevin	Meter Service Worker	A	4B	1	2
133	Sudyn	Paul	Meter Service Worker	A	4B	1	2
143	Sanok	Kathy	Messenger	C	01	1	2
152	Good	Shane	Water Utility Worker	A	3A	1	2
153	Stoll	Brendan	Engineering Draftsworker	C	07	A	B
243	Barber	Benjamin	Meter Service Crew Chief	C	25	3	4
270	Spencer	Steven	Senior Meter Service Worker	C	12	4	5
402	Papierz	Scott	Water Treatment Plant Operator	A	6B	4	5
410	Beecher	Stephen	Water Treatment Plant Operator	A	6B	4	5
417	McKernan	Ryan	Water Treatment Plant Operator	A	6B	2	3
426	Livsey	Michael	Water Utility Worker	A	3A	1	2
427	Cansdale	James	Water Utility Worker	A	3B	1	2
729	McCracken	Terrence	Deputy Administrative Director	E	32E	2	3
747	Stockdale	Brett	Instrumentation Electrical & Electronic Technician	C	26	3	4
794	Jann	Earl	Executive Director	E	36E	1	2
813	Lester	Lavonya	Director of Equal Employment Opportunity	E	16E	2	3
816	Mattina	Jacqueline	Deputy Associate Attorney	E	18E	3	4
821	Burns	Joseph	Secretary to the Authority	E	35E	3	4
853	Michnik	Daniel	Administrative Assistant	E	19E	2	3
855	Denzler	Steven	Distribution Engineer	E	25E	2	3
858	Sikoriski-Petriz	Darlene	Deputy Associate Attorney	E	18E	1	2
859	Planavsky	Richard	Chief Business Office Manager	E	28E	1	2
860	Dash	Keith	Municipal Liaison (ECWA) PT	E	15E	1	2
861	Haendiges	Michael	Production Engineer	E	25E	1	2
894	Kirst	Amy	Account Clerk	C	05	4	5
900	Skiba	Nathaniel	Water Treatment Plant Operator	A	6B	4	5
901	Gil	Melody	Account Clerk	C	05	3	4
2021	Rusin	Alexander	Water Utility Worker	A	3A	1	2
2194	Kostek	Gary	Engineering Draftsworker	C	07	A	B

ITEM 5 - FIRST LONGEVITY INCREMENTS - JANUARY 1, 2018

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, By Item No. 2 of the Minutes of the Meeting of January 31, 1963, the Authority adopted the following amendment to its Career and Salary Plan to provide for a longevity increment:

When an employee holding a position allocated to a salary grade prescribed in the Erie County Water Authority's Career and Salary Plan, adopted by resolution of the Authority dated October 11, 1956, has reached, by or after January 1, 1964, a salary equal to or in excess of the maximum salary grade of the grade of his/her position, a position in the same salary grade for a period of five (5) years in the aggregate, he/she shall be entitled on the first day of the fiscal year following completion of such service, to receive an additional increment of the grade to which his/her position is allocated, provided, however, that the salary of such employee shall not be increased pursuant to this provision to an amount in excess of the maximum salary of the grade of his/her position plus one additional increment of such grade; and

WHEREAS, The employees listed on the attached sheet are entitled to a first longevity increment inasmuch as the date of their last regular increment was five years or more;

NOW, THEREFORE, BE IT RESOLVED:

That the awarding of first longevity increments to the employees listed on the attached sheet in the grade to which their positions are allocated commencing January 1, 2018 in accordance with the aforementioned amendment to the Career and Salary Plan is hereby approved; and be it further

RESOLVED: That the Comptroller is hereby directed to pay said increments in accordance with the amendment to the Career and Salary Plan herein described.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

FIRST LONGEVITY INCREMENTS - JANUARY 2018

EMP NO	LAST NAME	FIRST NAME	TITLE	UNION CODE	GRADE	CURRENT STEP	NEW STEP
77	Carey	Louis	Water Utility Worker	A	3B	5	5+1
101	Klubek	Charles	Water Utility Worker	A	3B	5	5+1
104	Trembowicz	Terry Ann	Stores Clerk	A	06	5	5+1
107	Katalinich	William	Water Treatment Plant Operator	A	6B	5	5+1
118	Alagna	Paul	Water Utility Worker	A	3B	5	5+1
206	Divito	Thomas	Meter Service Worker	A	4B	5	5+1
207	Seifer	Richard	Meter Service Worker	A	4B	5	5+1
268	Roman	Nicholas	Water Treatment Plant Operator	A	6B	5	5+1
329	Meyers	Todd	Senior Water Treatment Plant Operator	C	22	5	5+1
364	Stone III	William	Automotive Mechanic	A	7B	5	5+1
400	Nolan	Ryan	Dispatcher (Water)	A	6A	5	5+1
662	Massaro	Adam	Engineering Draftsworker	C	07	5	5+1
664	Molina	Lori	Account Clerk Typist	C	05	5	5+1
683	Poole	Andrea	Messenger	C	01	5	5+1
778	NeMoyer	Daniel	Director of Human Resources	E	29E	5	5+1
1237	Plarr	Spencer	Crew Chief (ECWA)	C	22F	5	5+1

ITEM 6 - ADDITIONAL LONGEVITY INCREMENTS - JANUARY 1, 2018

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, By resolution identified as Item No. 27 of the Minutes of the Meeting of April 1, 1969, the Erie County Water Authority adopted the amendment to its Career and Salary Plan for hourly-rated employees in Sub Grade 1 through Grade 6, inclusive, to provide, among other things, a second longevity increment; and

WHEREAS, Said increment is as follows:

When an employee has received his/her first longevity increment in accordance with the provisions of Item No. 2 of the Minutes of the Meeting of January 31, 1963, and continues in the same position for an additional five (5) years without increments, he /she shall be entitled, on such first day of the fiscal year following completion of such service, to receive a second longevity increment of the grade to which his/her position is allocated, provided, however that the salary of such employee shall not be increased pursuant to this provision to an amount in excess of the maximum salary of the grade of his/her position plus two additional increments in such grade; and

WHEREAS, By resolution identified as Item No. 31 of the Minutes of the Meeting of February 10, 1970, the Authority amended its Career and Salary Plan for annual salaried employees in Grade 1 through 36 inclusive, to provide the aforementioned second longevity increment to these employees; and

WHEREAS, By resolution identified as Item No. 6 of the Minutes of the Meeting of April 1, 1971, the Authority authorized a third longevity increment to be provided after an employee continues in the same position for an additional five (5) years without increments; said increment shall not exceed the salary grade of the position to an amount in excess of the maximum salary of the grade plus three (3) additional increments of such grade; and

WHEREAS, By resolution identified as Item No. 27 of the Minutes of the Meeting of March 12, 1987, the Authority authorized a fourth longevity step for employees in the white-collar bargaining unit and employees not eligible for membership in a collective bargaining unit; said increment to be provided after an employee is in the same salary grade for an additional five (5) years without increments after receiving his/her third longevity increment; and

WHEREAS, By resolution identified as Item No. 38 of the Minutes of the Meeting of July 9, 1987, the Authority authorized the aforementioned fourth longevity step under the same conditions for employees in the Blue Collar Bargaining Unit; and

WHEREAS, By resolution identified as Item No. 22 of the Minutes of the Meeting of September 9, 1999, the Authority authorized a fifth longevity step and reduced the interval from five (5) years to four (4) years for employees in the White Collar Bargaining Unit; and

WHEREAS, That the employees listed on the attached sheet are entitled to additional

longevity increments effective January 1, 2018 in accordance with the terms of the Authority's Career and Salary Plan;

NOW, THEREFORE, BE IT RESOLVED:

That the awarding of additional longevity increments to the employees listed on the attached sheet in the grades to which their positions are allocated commencing January 1, 2018 in accordance with the aforementioned amendment to the Career and Salary Plan is hereby approved; and be it further

RESOLVED: That the Comptroller is hereby directed to pay said increments to the above employees.

Ayes: Three; Comms. Anderson, Schad and Simmeth

Noes: None

ADDITIONAL LONGEVITY INCREMENTS - JANUARY 2018

EMP NO	LAST NAME	FIRST NAME	TITLE	UNION CODE	GRADE	CURRENT STEP	NEW STEP
10	Klubek	Scott	Pump Mechanic Crew Chief	C	25	5+2	5+3
26	Abdallah	Chuck	Line Maintenance Operator	A	5A	5+1	5+2
30	Garvey	James	Line Maintenance Operator	A	5A	5+3	5+4
57	Cook	Sean	Water Utility Worker	A	3A	5+1	5+2
82	Carmichael	Ivan	Water Utility Worker	A	3A	5+4	5+5
89	Bess	Keith	Water Utility Worker	A	3A	5+4	5+5
258	Herbst	John	Automotive Mechanic	A	7A	5+2	5+3
261	Schassar	Kurt	Water Treatment Plant Operator	A	6B	5+1	5+2
317	Bradley	Russell	Water Treatment Plant Operator Crew Chief	E	17E	5+1	5+2
326	Gugino	Peter	Water Plant Helper	A	4A	5+3	5+4
573	Figler	Sabrina	Laboratory Technician	C	10	5+4	5+5
630	Medler	Brian	Senior Engineering Draftsworker	C	13	5+4	5+5
730	Heerd	Deborah	Customer Service Representative	C	05	5+3	5+4
731	Spencer	Donna	Customer Service Representative	C	05	5+3	5+4
763	Kurzdorfer	Mary Ann	Customer Service Representative	C	05	5+2	5+3
771	Kuryak	John	Distribution Engineer	E	25E	5+1	5+2
773	Aiple	Scott	Electrical Engineer	E	28E	5+1	5+2
783	Ford	Douglas	Computer Support Specialist	C	21	5+1	5+2
850	Lanier	Todd	Water Treatment Plant Operator	A	6B	5+1	5+2

ITEM 7 - FINAL ACCEPTANCE OF PROJECT WITH CMH COMPANY, INC. FOR CONTRACT NO. WSA-011, WATER SYSTEM IMPROVEMENTS, TOWNS OF CLARENCE, CHEEKTOWAGA, AMHERST AND VILLAGE OF BLASDELL, NEW YORK, PROJECT NO. 201600211, CONTRACT NO. 17-06-03 - \$67,391.76

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Heretofore and on the 9th day of March, 2017, the Erie County Water Authority ("Authority") entered into a contract with CMH Company, Inc. for Contract No. WSA-011, Water System Improvements, Towns of Clarence, Cheektowaga and Amherst and Village of Blasdell, New York, identified as Contract No. 17-06-03; and

WHEREAS, CMH Company, Inc. has submitted a final invoice in the amount of \$67,396.76; and

WHEREAS, Wm. Schutt & Associates, P.C., Consulting Engineers, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer recommend acceptance of said project;

NOW, THEREFORE, BE IT RESOLVED:

That the above project is hereby accepted by the Authority as of the date hereof.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

ITEM 8 - AUTHORIZATION TO TABLE THE FINAL ACCEPTANCE OF PROJECT WITH STC CONSTRUCTION, INC. FOR FILTER REHABILITATION, STURGEON POINT WATER TREATMENT PLANT, MAY 1, 2015 TO JUNE 30, 2016, PROJECT NO. 201500007, CONTRACT NO. 15-12-07- \$65,310.92

Motion by Mr. Simmeth seconded by Mr. Schad and carried to table the final acceptance of project with STC Construction, Inc. for filter rehabilitation, Sturgeon Point Water Treatment Plant, May 1, 2015 to June 30, 2016, Project No. 201500007, Contract No. 15-12-07 in the amount of \$65,310.92

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

ITEM 9 - AUTHORIZATION TO TABLE THE AUTHORIZATION TO ENTER INTO A SHORT FORM TOWER LICENSE AGREEMENT WITH GLOBAL SIGNAL ACQUISITIONS II LLC IN CONNECTION TO ALLOW THE AUTHORITY TO LEASE TOWER SPACE ON A CERTAIN PARCEL OF PROPERTY LOCATED IN THE TOWN OF HAMBURG, NEW YORK, PROJECT NO. 201400160

Motion by Mr. Simmeth seconded by Mr. Schad and carried to table the Authorization to Enter into a Short Form Tower License Agreement with Global Signal Acquisitions II LLC in connection to Allow the Authority to Lease Tower Space on a Certain Parcel of Property Located in the Town of Hamburg, New York, Project No. 201400160.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

ITEM 10 - AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH AVIAT US, INC. IN CONNECTION WITH THE ERIE COUNTY WATER AUTHORITY'S ENTERPRISE MICROWAVE NETWORK, PROJECT NO. 201400160

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, The Erie County Water Authority ("Authority") has retained EMA, Inc. (EMA) to provide the Authority with services identified as Management and Operations Enhancements, Assistance in Optimizing Operations and Maintenance; and

WHEREAS, One of the recommendations from EMA has been to implement a Enterprise Microwave Network; and

WHEREAS, EMA, on behalf of the Authority, issued an RFP to construct an Enterprise Microwave Network to the two (Aviat and Nokia) NYS OGS contract vendors qualified; and

WHEREAS, After a review of the two proposals, it was discovered that there would be a cost savings of \$45,083.60 if the Authority retained Aviat who would provide an overall Aviat system; and

WHEREAS, The Authority desires to exercise its right to have Aviat US, Inc. (Aviat) construct the Enterprise Microwave Network for the Authority off of the New York State Office of General Services State Contract Number PT65083; and

WHEREAS, Aviat has submitted an Agreement to construct an Enterprise Microwave Network at a cost of \$1,114,646.10; and

WHEREAS, Paul H. Riester, Director of Administration recommends acceptance of said agreement by the Authority;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the Agreement of Aviat to construct an Enterprise Microwave Network off of the New York State Office of General Services State Contract Number PT65083 under the terms and conditions set forth in said agreement; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said agreement on behalf of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized to forward an executed copy of said Agreement together with a certified copy of this resolution to Aviat.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

ITEM 11 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING ENGINEERING SERVICES FOR WATERLINE REPLACEMENT PROJECTS 2018-2019, PROJECT NO. 201800006

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority (“Authority”) has the authority to contract for expert professional services; and

WHEREAS, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

WHEREAS, The Authority deems it necessary to issue a Request for Proposal (“RFP”) to qualified firms to provide consulting engineering services for waterline replacement projects 2018-2019; and

WHEREAS, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

WHEREAS, The RFP for provide consulting engineering services for waterline replacement projects 2018-2019 will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Leonard F. Kowalski, Sr. Distribution Engineer, will be the designated contact person for the RFP with the adoption of this resolution; and

WHEREAS, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer, recommends that the Board approve the RFP;

NOW, THEREFORE BE IT RESOLVED:

The Authority is hereby authorized to issue a RFP to qualified firms to provide consulting engineering services for waterline replacement projects 2018-2019.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

ITEM 12 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING ENGINEERING SERVICES FOR MISCELLANEOUS ELECTRICAL DESIGN SERVICES 2018-2019, PROJECT NO. 201800013

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority ("Authority") has the authority to contract for expert professional services; and

WHEREAS, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

WHEREAS, The Authority deems it necessary to issue a Request for Proposal ("RFP") to qualified firms to provide consulting engineering services for miscellaneous electrical design services 2018-2019; and

WHEREAS, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

WHEREAS, The RFP for consulting engineering services for miscellaneous electrical design services 2018-2019 will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Russell J. Stoll, Executive Engineer, will be the designated contact person for the RFP with the adoption of this resolution; and

WHEREAS, Russell J. Stoll, Executive Engineer, recommends that the Board approve the RFP;

NOW, THEREFORE BE IT RESOLVED:

The Authority is hereby authorized to issue a RFP to qualified firms to provide consulting engineering services for miscellaneous electrical design services 2018-2019.

Ayes: Three; Comms. Anderson, Schad and Simmeth

Noes: None

ITEM 13 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING SERVICES TO THE AUTHORITY RELATIVE TO THE ADVANCE PROGRAM PHASE 2, PROJECT NO. 201800014

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority ("Authority") has the authority to contract for expert professional services; and

WHEREAS, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

WHEREAS, The Authority deems it necessary to issue a Request for Proposal ("RFP") to qualified firms to provide consulting services to the Authority relative to the Advance Program Phase 2; and

WHEREAS, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

WHEREAS, The RFP for consulting services to the Authority relative to the Advance Program Phase 2 will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Paul H. Riester, Director of Administration, will be the designated contact person for the RFP with the adoption of this resolution; and

WHEREAS, Paul H. Riester, Director of Administration, recommends that the Board approve the RFP;

NOW, THEREFORE BE IT RESOLVED:

The Authority is hereby authorized to issue a RFP to qualified firms to provide consulting services to the Authority relative to the Advance Program Phase 2.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

**ITEM 14 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR BUOY
INSTALLATION OF UNDERWATER SERVICES FROM APRIL 1, 2018 TO
MARCH 31, 2020, PROJECT NO. 201800002**

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Russell J. Stoll, Executive Engineer and Michael T. Haendiges, Production Engineer recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for buoy installation of underwater services from April 1, 2018 to March 31, 2020; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, The Advertisement for Bids for buoy installation of underwater services from April 1, 2018 to March 31, 2020 will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Michael T. Haendiges, Production Engineer will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the buoy installation of underwater services from April 1, 2018 to March 31, 2020 and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

ITEM 15 - AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE FURNISHING AND DELIVERING OF FLUROSILICIC ACID TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER FOR TWO YEARS FROM MARCH 15, 2018 THROUGH MARCH 14, 2020, PROJECT NO.201800015

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Russell J. Stoll, Executive Engineer and John J. Mogavero, Chemist & Chief WTPO recommend that the Erie County Water Authority ("Authority") publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the furnishing and delivering of fluorosilicic acid to the Erie County Water Authority for use in the treatment of water for two years from March 15, 2018 through March 14, 2020; and

WHEREAS, The work, labor and services for the abovementioned project is estimated to cost an amount in excess of \$10,000.00; and

WHEREAS, The Advertisement for Bids for the furnishing and delivering of fluorosilicic acid to the Erie County Water Authority for use in the treatment of water for two years from March 15, 2018 through March 14, 2020 will be conducted pursuant to the enacted legislation, New York State Finance Law Sections 139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, John J. Mogavero, Chemist & Chief WTPO will be the designated contact person for the project with the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED:

That the plans and specifications and form of bid be prepared for the furnishing and delivering of fluorosilicic acid to the Erie County Water Authority for use in the treatment of water for two years from March 15, 2018 through March 14, 2020 and upon completion be made available for inspection by bidders in the office of the Authority; and be it further

RESOLVED: That the Secretary is hereby authorized and directed to publish a notice inviting sealed bids or proposals pursuant to Section 1069 of the Public Authorities Law for the abovementioned project.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

ITEM 16 - APPROVAL OF CHANGE ORDER NO. 5 OF KANDEY COMPANY, INC. FOR EMERGENCY WATERMAIN REPAIR CONTRACT, AUGUST 1, 2015 THROUGH JULY 31, 2017, PROJECT NO. 201500031, CONTRACT NO. 15-11-07 - \$268,950.60

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Heretofore and on the 22nd day of July, 2015, the Erie County Water Authority ("Authority") entered into a contract with Kandey Company, Inc. for Emergency Watermain Repair Contract, August 1, 2015 through July 31, 2017, identified as Contract No. 15-11-07; and

WHEREAS, Said contractor has submitted Change Order No. 5 to provide for the following changes:

1. Delete the following:

Section 00500 Agreement, Article 3 - Contract Times, 3.01 Time of the Essence, D. The Contract expires on December 31, 2017.

2. Insert the following:

Section 00500 Agreement, Article 3 - Contract Times, 3.01 Time of the Essence, D. The Contract expires on March 31, 2018.

3. Lump sum extra to pay for labor and materials associated with the proposed replacement of multiple sections of 42” transmission main at the Sturgeon Point Water Treatment Plant. The work period covered is from October 29, 2017 through December 2, 2017; and

WHEREAS, The reason for the above change is because the existing contract does contain items for the type of work that is being performed; and

WHEREAS, Russell J. Stoll, Executive Engineer and Leonard F. Kowalski, Sr. Distribution Engineer recommend approval of said Change Order No. 5;

NOW, THEREFORE, BE IT RESOLVED:

That Change Order No. 5 of Kandey Company, Inc. to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Change Order No. 5 on behalf of the Authority.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

ITEM 17 - AUTHORIZATION TO CARRY OVER 2017 VACATION TIME TO 2018 VACATION TIME

Motion by Mr. Simmeth seconded by Mr. Schad and carried that the following individuals are permitted to carry over their 2017 vacation balance into 2018 and utilize such balance during 2018:

Russell Bradley, WTPO Crew Chief

Michael Lewkowitz, Coordinator of Employee Relations

John J. Mogavero, Chemist/Chief WTPO

Paul H. Riester, Director of Administration

Paul Whittam, Director of Water Quality

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

**ITEM 18 - AUTHORIZATION TO WRITE-OFF ACCOUNTS RECEIVABLE —
\$210,764.89**

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Steven V. D’Amico, Business Office Manager, has submitted a report dated December 13, 2017 summarizing uncollectible accounts receivable for water service totaling \$187,494.59 consisting of finalized accounts in non-lien areas with due dates of December 31, 2014 and earlier, discharged bankruptcies, and finalized accounts with balances equal to \$1.00 or less; and

WHEREAS, Joyce A. Tomaka, Assistant Manager of Accounting Services has submitted a list of invoices for damages to Authority property between January 2012 and December of 2014 totaling \$23,270.30 which, after a variety of collection attempts remain outstanding, and are now deemed to be uncollectible; and

WHEREAS, Karen A. Prendergast, Comptroller, recommend that the Authority write-off these accounts as uncollectible;

NOW, THEREFORE, BE IT RESOLVED:

That the reports of Steven V. D’Amico, Business Office Manager and Joyce A. Tomaka, Assistant Manager of Accounting Services, is hereby approved and that said lists of uncollectible accounts receivable totaling \$18,665.90 and \$23,270.30, respectively, be charged off as bad debts against the reserve set up by the Authority for that purpose.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

ITEM 19 - GEOFFREY SZYMANSKI – EXTENSION OF LEAVE OF ABSENCE

Motion by Mr. Simmeth seconded by Mr. Schad and carried to grant Geoffrey M. Szymanski an extension of his leave of absence for a period of one year from his current position of Water Utility Worker commencing January 1, 2018.

Ayes: Three; Commrs. Anderson, Schad and Simmeth
Noes: None

ITEM 20 - AUTHORIZATION TO TABLE THE AUTHORIZATION TO ENTER INTO A TOWER LICENSE AGREEMENT WITH SUBCARRIER COMMUNICATIONS, INC. IN CONNECTION TO ALLOW THE AUTHORITY TO LEASE TOWER SPACE ON A CERTAIN PARCEL OF PROPERTY LOCATED IN THE TOWN OF TONAWANDA, NEW YORK, PROJECT NO. 201400160

Motion by Mr. Simmeth seconded by Mr. Schad and carried to table the Authorization to Enter into a Tower License Agreement with Subcarrier Communications, Inc. in connection to Allow the Authority to Lease Tower Space on a Certain Parcel of Property Located in the Town of Tonawanda, New York, Project No. 201400160.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

ITEM 21 - AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS FOR CONSULTING SERVICES TO THE AUTHORITY RELATIVE TO THE ADVANCE PROGRAM PHASE 2, CUSTOMER SERVICE AND ACCOUNTING, PROJECT NO. 201800016

Motion by Mr. Simmeth seconded by Mr. Schad

WHEREAS, Pursuant to Article V, Title 3, Section 1053 of the Public Authorities Law, the Erie County Water Authority (“Authority”) has the authority to contract for expert professional services; and

WHEREAS, Article III, Section 6 of the Authority's By-Laws grants to the Authority the right to contract for expert professional services; and

WHEREAS, The Authority deems it necessary to issue a Request for Proposal (“RFP”) to qualified firms to provide consulting services to the Authority relative to the Advance Program Phase 2, Customer Service and Accounting; and

WHEREAS, The proposals received by the Authority will be evaluated in accordance with the terms of the RFP, and a professional services contract will be negotiated and executed with the successful offerer; and

WHEREAS, The RFP for consulting services to the Authority relative to the Advance Program Phase 2, Customer Service and Accounting will be conducted pursuant to the enacted legislation, New York State Finance Law §§ 139-j and 139-k and the Authority’s Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Paul H. Riester, Director of Administration, will be the designated contact person for the RFP with the adoption of this resolution; and

WHEREAS, Paul H. Riester, Director of Administration, recommends that the Board approve the RFP;

NOW, THEREFORE BE IT RESOLVED:

The Authority is hereby authorized to issue a RFP to qualified firms to provide consulting services to the Authority relative to the Advance Program Phase 2, Customer Service and Accounting.

Ayes: Three; Commrs. Anderson, Schad and Simmeth

Noes: None

ITEM 22 - Service Connection Work Order List:

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve Service Connection Work Order Nos. 2017-41, 2017-42 and 2017-43, to Russo Development, Inc. for Service Area No. 1 under Contract No. 17-02-01 and to 716 Site Contracting, Inc. for Service Area No. 2 under Contract No. 17-03-01 and to Kandey Company, Inc. for large services under Contract No. 17-04-01.

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 11/30/2017
PAGE: 1

TO: RUSSO DEVELOPMENT INC
535 WEST MAIN ST
SPRINGVILLE NY 14141

NO.: 2017-41
DATE: 11/30/2017
CONTRACT: 17-02-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960411	2065 HARLEM RD		CHEEKTOWGA ZAEFFEL DEVELOPMENT CO	2"	Domestic		S		2,400.00	60625118-0
COMMENTS: EXISTING 1" SVC TO BE KILLED										
960456	550 SONWIL DR		CHEEKTOWGA SONWIL DIST CTR INC	2"	Domestic				2,400.00	60626618-1
315913996	2056 YOUNGS RD	AMHERST	RYAN HOMES	3/4	Residential	WATER DISTRICT	A		2,000.00	60627987-3
COMMENTS: SURVEY WITH APPL										
621500255	5460 BARNUM RD	NEWSTEAD	BUFFALO BUNGALOW INC	1"	Residential	WATER DISTRICT	C		2,000.00	60628021-8
COMMENTS: SURVEY WITH APPL										

DISTRIBUTION ENGINEER: *Joseph Kowalko 12/4/17* CONTROLLER: *Anna W. Pradyan* SECRETARY: *J. B.*

CONDITIONS
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*DMG
11-30-17*

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 11/30/2017
PAGE: 2

TO: 716 SITE CONTRACTING, INC.
7311 WARD RD.
NORTH TONAWANDA, NY 14120

NO.: 2017-41
DATE: 11/30/2017
CONTRACT: 17-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
958922	4265 ARTHUR CT	HAMBURG	RYAN HCMES	3/4	Residential				2,000.00	60590628-9
958923	4267 ARTHUR CT	HAMBURG	RYAN HCMES	3/4	Residential				2,000.00	60590629-1
958924	4269 ARTHUR CT	HAMBURG	RYAN HCMES	3/4	Residential				2,000.00	60590630-4
603909227	47 VISTA CT	W SENECA	MARRANO MARC EQUITY CORP	3/4	Residential	WATER DISTRICT			2,000.00	60613622-5

DISTRIBUTION ENGINEER: *Joseph F. Kowalik - 12/4/17* CONTROLLER: *Kevin A. Pendergast* SECRETARY: *[Signature]*

CONDITIONS
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*AMS
11-30-17*

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 12/08/2017
PAGE: 2

TO: 716 SITE CONTRACTING, INC.
7311 WARD RD.
NORTH TONAWANDA, NY 14120

NO.: 2017-42
DATE: 12/08/2017
CONTRACT: 17-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
959823	5490 COOPER RDG	HAMBURG	NATALE BUILDING CORP	3/4	Residential				2,000.00	60611404-1
959826	5510 COOPER RDG	HAMBURG	NATALE BUILDING CORP	3/4	Residential				2,000.00	60611407-7
959830	5540 COOPER RDG	HAMBURG	NATALE BUILDING CORP	3/4	Residential				2,000.00	60611411-6
960052	6755 WILLOW RIDGE DR	HAMBURG	RYAN HOMES	3/4	Residential				2,000.00	60615401-9

DISTRIBUTION ENGINEER: *James P. Kavalich - 12/8/17* COMPTROLLER: *Karen W. Pendry* SECRETARY: *J. B.*

CONDITIONS
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

AWG
12-8-17

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 12/15/2017
PAGE: 1

TO: KANDEY COMPANY INC
19 RANSIER DR
WEST SENECA NY 14224-2245

NO.: 2017-43
DATE: 12/15/2017
CONTRACT: 17-04-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960186	3941 BROADWAY	DEPEW	M&T HOSPITALITY LLC	2"	Domestic		S		2,400.00	60618021-6
COMMENTS: ALSO 4" PFP OWIP #61349										
960187	3941 BROADWAY	DEPEW	M&T HOSPITALITY LLC	4"	PFP		S		11,200.00	60618022-8
COMMENTS: ALSO 2" DOM OWIP#61368										
315913769	145 INN KEEPERS LN	AMHERST	LA QUINTA HOTEL	2"	Domestic	WATER DISTRICT A	A		2,400.00	60613297-4
COMMENTS: ALSO 6" PFP OWIP# 61265										
315913770	145 INN KEEPERS LN	AMHERST	LA QUINTA HOTEL	6"	PFP	WATER DISTRICT A	A		20,500.00	60613298-6
COMMENTS: ALSO 2" DOM OWIP #61369										

DISTRIBUTION ENGINEER: *Joseph Kanabek - 12/15/17* COMPTROLLER: *Karen A. Rendeuser* SECRETARY: *J.B.*

CONDITIONS
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

OK
12-15-17

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 12/15/2017
PAGE: 2

TO: RUSSO DEVELOPMENT INC
535 WEST MAIN ST
SPRINGVILLE NY 14141

NO.: 2017-43
DATE: 12/15/2017
CONTRACT: 17-02-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWNSHIP	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY PERMIT	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
715905290	26 WEATHERSFIELD LN	LANCASTER	DAVID HOMEBUILDERS INC	3/4	Residential	WATER DISTRICT			2,000.00	60543307-2
715906128	245 PLEASANTVIEW DR	LANCASTER	WILLIAM F BOSSE	3/4	Residential	WATER DISTRICT	C		2,000.00	60628451-9
COMMENTS: SURVEY WITH APPL										
715906129	23 WEATHERSFIELD LN	LANCASTER	DAVID HOMEBUILDERS INC	3/4	Residential	WATER DISTRICT			2,000.00	60628457-1
621500256	4673 AYERS RD	NEWSTEAD	MARK GEE	3/4	Residential	WATER DISTRICT			2,000.00	60628530-7
COMMENTS: SURVEY WITH APPL										

DISTRIBUTION ENGINEER: *Joseph Kauchki* 12/15/17 CONTROLLER: *Karen A Pendryar* SECRETARY: *J. J.*

CONDITIONS
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

EMG
12-15-17

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

RUN DATE 12/15/2017
PAGE: 3

TO: 716 SITE CONTRACTING, INC.
7311 WARD RD.
NORTH TONAWANDA, NY 14120

NO.: 2017-43
DATE: 12/15/2017
CONTRACT: 17-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HERON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	HWY	MAIN PAYMENT	SERVICE CONN. FEE	BILLING ACCOUNT NO
960515	6860 BOSTON STATE ED	HAMBURG	CHARLENE BURROUGHS	1"	Residential		S		2,000.00	60628456-9
COMMENTS: SURVEY WITH APPL/NEWLY SUBDIV LOT										
865909362	35 KNOCHE WAY		ORCHR PARK DAVID HOMEBUILDERS INC	3/4	Residential	WATER DISTRICT			2,000.00	60601094-0

DISTRIBUTION ENGINEER: *Joseph H. Kowalik - 12/15/17* COMPTROLLER: *Karen W. Prudey* SECRETARY: *J. D.*

CONDITIONS
SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

ans
12-15-17

Motion by Mr. Simmeth seconded by Mr. Schad and carried to enter Executive Session regarding collective bargaining negotiations per Article 14 of the Civil Service Law.

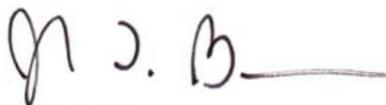
Motion by Mr. Simmeth seconded by Mr. Schad carried to exit Executive Session.

Motion by Mr. Simmeth seconded by Mr. Schad and carried to enter Executive Session regarding medical, financial, credit or employment history of a particular person/corp or matters leading to said dismissal, removal, promotion, appointment, employment, discipline demotion or suspension.

Motion by Mr. Simmeth seconded by Mr. Schad carried to exit Executive Session.

VIII. - ADJOURNMENT

Motion by Mr. Simmeth, second by Mr. Schad and carried that the meeting adjourn.

A handwritten signature in black ink, appearing to read "J. T. Burns", followed by a horizontal line.

Joseph T. Burns
Secretary to the Authority

SLZ